STARK COUNTY BUILDING DEPARTMENT
7235 WHIPPLE AVE NW STE A
CANTON, OH 44720
PH. (330) 451-1770

To: Mechanical and Electrical Contractors
From: Stark County Building Department
RE: Contractor Registration Renewal

Enclosed please find the paperwork necessary to obtain your registration for Stark County. Please complete in full and return with the required attachments listed below. All paperwork must be mailed together. If any forms are missing or incomplete, all paperwork will be returned to the applicant.

TO OBTAIN YOUR STARK COUNTY RENEWAL REGISTRATION WE NEED TO HAVE:

- **The enclosed application completely filled out.**
- **Copy of proof of insurance- Stark County Building must be listed as certificate holder**
- **Copy of workers compensation or sole proprietor waiver**
- **Copy of Ohio state certificate/license.**
- **Copy of Ohio State Fire Marshall Registration for Fire Suppression if applying as Sprinkler, Fire Suppression or Fire Alarm contractor.**

- **You can email your forms over to buildingdept@starkcountyohio.gov and we can invoice you for your fees, which you can then pay on our payment portal. OR**
- **You can mail all your forms in with a check made payable to Stark County Building Dept.**

Mail to:
Stark County Building Department
7235 Whipple Ave NW Ste A
Canton, OH 44720

If you have any questions, please call the Stark County Building Department at (330) 451-1770.

******Registered contractors must supply Stark County Building Dept. with any updated license information, if it expires during the year.******

DEPARTMENT OF BUILDING INSPECTIONS **2027**

Application for Registration of Low-Voltage Contractors

□ Initial Registration Application □ Renewal Application

I. Applicant Information

Applicant (individual): _____
Home address: _____
_____
Phone: _____
Cell/Emergency: _____

Business name: _____
Address: _____
_____
Phone: _____
Fax: _____
Email: _____

Additional business or trade name(s) current: _____
Other business or trade name(s) used in past 5 years: _____
Additional persons authorized to apply for permits: _____

II. Applicant Experience

Years in business _____
Years experience in low-voltage systems ____

Applicant for initial registration must answer each of the following questions, and must provide information for at least 3 references from among the following categories.

1. Are you licensed in other jurisdictions? □ Yes □ No
If yes, set forth up to 3 jurisdictions and license information
_____
_____
_____

2. Has your work been inspected by a county or municipal building department in the last 2 years? □ Yes □ No
If yes, set forth up to three inspecting departments
_____ Phone: _____
_____ Phone: _____
_____ Phone: _____

3. Has your work been supervised by a licensed electrical contractor in the last 2 years? □ Yes □ No
If yes, set forth up to three supervising contractors
_____ Phone: _____
_____ Phone: _____
_____ Phone: _____

Ohio law provides criminal penalties for knowingly making a false statement to secure a license, permit, or registration. O.R.C. 2921.13(A)(5).

I, the undersigned applicant, do hereby certify under penalty of law that all information supplied herein is true and complete and accurate to the best of my knowledge, information and belief.

I further certify that, if this is a renewal application, there has been no material change to my qualifications, status, or professional standing since the time of my prior application, except as set forth herein; and that I have not been the subject of any complaints, professional discipline, or civil, criminal, or administrative proceedings related to my professional activities, except as set forth herein.

I further certify that I will abide by all codes and building regulations applicable within the unincorporated areas of Stark County and all areas where the Stark County Department of Building Inspections has jurisdiction, and that I will obtain all necessary permits and all required inspections. I understand that this registration may be suspended or revoked for failure to abide by the terms hereof.

X_____
Sign Date

Print name:

Registration
□ Initial/Renewal - $200.00